

# K-12 PARAPROFESSIONALS

## 2023-2024

Professional Development Plan communicated to Paraprofessionals by August 1, 2023

WHEN	WHAT	WHO	COMMUNICATION
Monday August 28, 2023 8:30 - 12:30	<b>All Staff</b> at the high school  Paras can leave at 12:30 p.m.	Laurie Stuart	Jill will send out a reminder to the paras.
Tuesday August 29, 2023 8:30 - 2:30	Job expectations-Jill Sensory-Kailee Moran Informed Trauma - Ashley ½ day Complex Kids- Marcy ½ day	Jill Kailee Melissa	Dates are subject to change  Jill will communicate with the paras
Wednesday, August 30, 2023	CPI - Melissa Aesop/Time sheets - Angie-Jen	Jill/Marcy and ancillary team (SLPs/SSWs/O T/PT)	Dates are subject to change.  Jill will communicate with the paras
Thursday, August 31, 2023 8:30 - 2:30  Jill will Correlate with Julie Scott	DK-5 for one hour each to meet with me. Para, gen ed, teacher, and Sped teacher. Coaching focused on how to work together, shared expectations, communication feedback, and roles.  Any para that is not a one-on-one will be assisting teachers	Jill will create schedules based on input from each team	Jill will communicate with paras
September 25, 2023 8:30 - 2:30	<b>Elementary:</b> Attend the ELA training with Kate DiMeo <b>Secondary:</b> Attend building-based professional learning	Building Administration	Paras and Jill will attend
November 1, 2023 8:30 - 2:30	<b>Elementary:</b> Attend the ELA training with Kate DiMeo <b>Secondary:</b> Attend building-based professional learning	Building Administration	Paras and Jill will attend
December 18 Early Release 2.5 hours	Work within building per administrator discretion	Building Administration	Building Administration
February 16, 2024	Dates used for specific	Melissa Clegg	Melissa Clegg

8:30-2:30	training designed by Melissa Clegg OR used as a non-work day		
February 19, 2024 8:30-2:30	Dates used for specific training designed by Melissa Clegg OR used as a non-work day	Melissa Clegg	Melissa Clegg
June 3, 2024 Early Release 2.5 hours	Work within building per administrator discretion	Building Administration	Building Administration